

Position: Content Delivery Lead

Location: Noida

Million Sparks Foundation is a tech-led education initiative focused on Teacher Capacity Building and has empowered more than ten million teachers by 2025. We believe that the role of education is to ignite a fire in every child and teachers are the sparks who do that. ChalkLit - MSF's mobile and web application platform provides curriculum-linked resources to help teachers build their knowledge, and also plan and execute high-quality lessons.

We are a young organisation with an entrepreneurial culture. Our team requires a diverse group of passionate, self-driven, caring individuals who would like to contribute to this mission. Google and Central Square Foundation are supporting MSF through grants for its work.

Position Summary

MSF aims to bridge the gap between the theory and execution for teachers and desires to be the leading platform for providing the teachers with easy to execute content and pedagogy in the classrooms. Content Delivery Lead shall be responsible for creating efficient processes for content development and building high productivity team responsible for content delivery. This is a leadership position and shall be responsible for most of the content being presented to teachers in ChalkLit app.

Key Responsibilities

Key responsibilities include, but are not limited to:

- Responsible for development and delivery of content by ensuring synergy between various internal and external stakeholders towards providing quality content to our users.
- Work in close liaison with the content architecture and framework development team and ensure complete compliance with the proposed content development template.
- Closely monitor delivery timelines and ensure high quality deliveries under defined timelines.
- Guide and mentor team members towards developing complete understanding of MSF content framework and rubric.
- Develop, implement and monitor quality control processes for the team. Exhibit zero tolerance towards any deviations from quality standards. Undertake root cause analysis and process improvement for any failures in deliveries and their quality.
- Identify areas that need new process development and/or process improvement. Undertake a data driven analysis of the need and design/redesign processes to maximise efficiency of the content delivery team.

Required qualification and experience

- Minimum 5 years of work experience with at-least 1 year in leadership positions.
- Minimum Bachelor's degree (preferably in Science/Maths/Education).

Competencies and Abilities

- Experience in the development of scholastic or co-scholastic content is a definite plus.
- Excellent verbal and written communication skills.
- Should have demonstrated ability to build, lead, guide and mentor team members.
- Ability to work with senior leadership both internally and externally.
- Attention to detail and high sensitivity towards timelines and processes.
- Ability to manage contract staff.
- Should be comfortable with using technology. Experience of using any content development tool or software is a definite plus.

How To Apply

Brewing coffee is what excites us. If you know how to do it, we would love to meet you at our office in Noida. Even if coffee's not your-cup-of-tea, we would love to have you if you believe in our mission and want to contribute. Do drop in a few lines or buzz us telling more about yourself or something you want to know about us. Our coordinates are given below:

hr@millionsparks.org

<http://www.milionsparks.org>