

Position: Training Lead

Job Nature: Full time

Location: Noida

About Million Sparks Foundation

Million Sparks Foundation (MSF) is a tech-led education initiative focused on Teacher Capacity Building and aims to empower one million teachers by 2020. We believe that the role of education is to ignite a fire in every child and teachers are the sparks who do that. ChalkLit - MSF's mobile and web application platform provides bite-sized curriculum-linked resources to help teachers build their knowledge, and also plan and execute high-quality lessons. Currently, we are working with SCERT Delhi, SCERT Haryana, SCERT Goa and SCERT Uttar Pradesh.

We are a young organisation with an entrepreneurial culture. Our team requires a diverse group of passionate, self-driven, caring individuals who would like to contribute to this mission.

[Google and Central Square Foundation are supporting MSF through grants for its work.](#)

Position Summary

The Training Lead will lead the execution of the Online Capacity Building Program (OCBP) in a state. The OCBP is the key project run by MSF in a state, which focuses on building the capacity of each and every in-service teacher and pupil teacher in the state. This role requires an extremely proactive approach, great interpersonal and communication skill and a strong execution and analytical ability. You will report to the Training Head.

Key Responsibilities

Key responsibilities include, but are not limited to:

- Lead the execution of Online Capacity Building Program across the state.
- Interact with the teachers and support them during the training.
- Interact with the Relationship Manager and provide and seek support to improve processes and execution of trainings. You may be required to accompany the relationship manager from time to time for meetings with the state.
- Create and implement effective strategies to drive training completion and user engagement.
- Collect and analyze relevant data and evidence to support the Measurement and Evaluation team to develop practices and processes.
- Provide any relevant insights that would help improve the product and content.

Required Knowledge, Skills & Qualities

We are looking for skilled passionate individuals with an interest in education and who have high level of ownership, are strong in execution and will remain committed to MSF's mission of impacting a million teachers by 2020. To succeed in this role you need to possess

- a focused execution, detail and result oriented mindset with an ability to drive a small team and keep them motivated.
- an analytical mindset with a proven track record in data collecting and analysis
- an adaptable and flexible working style with a problem solving approach.
- active listening skills with an ability to adapt/respond to different types of people and circumstances. peoples person
- a people friendly attitude and be ready to support the platform users on phone calls, understanding their problems both technical and personal and propose to the management the way forward to improve the product.
- comfort in handling large data sets and extracting patterns from complex or incomplete datasets.
- a penchant for using technology in every aspect and especially be comfortable with using google sheets, google docs etc.
- an entrepreneurial attitude and an inquisitive mindset and a strong passionate intent to impact education.

Qualification and Experience

- Graduates and above
- Minimum 3 years of work experience, preferably in the impact space

Remuneration is competitive with Indian NGO scales and will depend on the candidate's experience.

How To Apply

Brewing coffee is what excites us. If you know how to do it, we would love to meet you at our office in Noida. Even if coffee's not your-cup-of-tea, we would love to have you if you believe in our mission and want to contribute. Do drop in a few lines or buzz us telling more about yourself or something you want to know about us. Our coordinates are given below:

hr@millionsparks.org

www.milionsparks.org