



Position: Content Specialist / Content Associate

Location: Noida

Million Sparks Foundation is a tech-led education initiative focused on Teacher Capacity Building and has empowered more than one million teachers by 2020. We believe that the role of education is to ignite a fire in every child and teachers are the sparks who do that. ChalkLit - MSF's mobile and web application platform provides curriculum-linked resources to help teachers build their knowledge, and also plan and execute high-quality lessons.

We are a young organisation with an entrepreneurial culture. Our team requires a diverse group of passionate, self-driven, caring individuals who would like to contribute to this mission. Google and Central Square Foundation are supporting MSF through grants for its work.

Position Summary

The Content Specialist, is responsible for content on the ChalkLit application in the form of bite-sized resources mapped to NCERT curriculum. S/he will work directly with the Content Head.

Key Responsibilities

Key responsibilities include, but are not limited to:

- Identify, curate, review and edit high quality content for the ChalkLit application.
- Help improve content curation processes and guidelines.
- Obtain user feedback on content and continuously help update content and processes accordingly.
- Understand user requirements and conceptualize ideas for engaging them through content.
- Ability to keep self constantly updated with the existing theories and practices that relate to his/her subject matter as well as align to the vision & mission of the organization
- Should be able to curate both subject matter specific and non-academic content as per requirement.



Required Qualifications, Skills & Qualities

- Minimum 0-5 years of work experience, preferably in teacher training, curriculum design and teaching.
- Proficient in reading and writing of both languages : English and Hindi,.
- Deep subject knowledge across K-12.
- Ability to grow with team and organisation
- Dynamic working style with ability to continuously improve based on user feedback.
- Comfortable in using technology.
- Creative, Versatile and Out of the box thinker.
- B.Ed./ B.El.Ed/ Bachelor's degree with Teaching or Related field, Master's preferred.

How To Apply

Brewing coffee is what excites us. If you know how to do it, we would love to meet you at our office in Noida. Even if coffee's not your-cup-of-tea, we would love to have you if you believe in our mission and want to contribute. Before you travel to our office, help us know a little bit about yourselves by filling up your details [here](#). Our coordinates are given below:

hr@millionsparks.org

<http://www.milionsparks.org>